**Computer teacher – Thursday Mornings**

BRILL - our British Life and Language programme - is a key service at the Welcome Centre. As well as weekly drop-in English classes, we run a computer class on Thursdays 10:30 – 12:30.

The computer class is run by a team of volunteers and aims to be practical and meet our members’ needs. Classes differ each week depending on which students attend and what they request. This can be basic skills like how to use a computer for the first time, how to open an email account and navigate the internet or more advanced requests like programming or graphic design. The team also teach short courses to groups of students i.e. Introduction to Word Processing and Power point.

We are looking for someone with good I.T. skills (you don’t need to be an expert!) who enjoys teaching 1-2-1 or teaching small groups.

**We are looking for someone who:**

* Has knowledge of Microsoft or Ubuntu systems and transferable IT skills
* Has teaching or learner support assistant experience.
* Is adaptable - for example each week you may have different students in the class, be mindful that English is a second language for our students.
* Keen to work closely as part of a diverse team
* Shares a commitment to BRR’s ethos and values and recognises the importance of working within our policies and procedures

**Volunteers need to be:**

* Available on Thursdays, 9.15 - 1.15 (2 hours teaching plus, set up and meetings.)
* Able to make 6 months commitment to the role
* Committed to attending training and occasional meetings.

**Volunteers will get from this role:**

* To play a key part in a vibrant and supportive community
* Work with Asylum Seekers and Refugees
* Teaching experience
* Specialist teacher training opportunities
* The opportunity to meet and form friendships with people from all over the world

**What we provide:**

* An induction and ongoing relevant training for your role.
* Regular volunteer meetings and support.
* References after a suitable period of volunteering experience
* Training in the UK Asylum process and other informal training opportunities
* Expenses payments for costs incurred whilst volunteering